

# U-WIDE HEALTH AND SAFETY COMMITTEE

3/9/2022 Meeting Minutes | 1:00 p.m. - 2:30 p.m. |

Elected Member*	Appointed Member*	Proxy*
<input type="checkbox"/> Ryan Hawkinson (1)	<input checked="" type="checkbox"/> Kurt Oglesby (3)	<input checked="" type="checkbox"/> Sulgi Lotze (1)
<input checked="" type="checkbox"/> Carmen Parisi, Chair (1)	<input type="checkbox"/> David Manley (5)	<input type="checkbox"/> Brett Magnuson (2)
<input checked="" type="checkbox"/> Nigel Horton (2)	<input checked="" type="checkbox"/> Kris Harrell (7)	<input type="checkbox"/> Colleen Irvin (9)
<input checked="" type="checkbox"/> Norm Kwasinski (2)	<input checked="" type="checkbox"/> David Zuckerman (10)	<input type="checkbox"/> Andrea Chateaubriand (10)
<input checked="" type="checkbox"/> Tony Colinares (3)		
<input checked="" type="checkbox"/> Christine Aker (4)		
<input checked="" type="checkbox"/> Mary Ann Valentine (4)		<input checked="" type="checkbox"/> Paula Lukaszek, WFSE 1488
<input checked="" type="checkbox"/> Ansley Roman (5)		<input checked="" type="checkbox"/> Ann Aumann, SEIU 925
<input type="checkbox"/> Sarah O'Hara (6)		<input type="checkbox"/> Antonio Vasquez, UAW 4121
<input checked="" type="checkbox"/> Laura Harrington (6)		
<input checked="" type="checkbox"/> Alaron Lewis (7)		
<input checked="" type="checkbox"/> Hannah Wilson (8)		<input type="checkbox"/> Faculty Senate – TBD
<input type="checkbox"/> Michelle Miller (8)		<input checked="" type="checkbox"/> GPSS – Gabby Rivera
<input checked="" type="checkbox"/> Alexander Lefort (9)	<input checked="" type="checkbox"/> = attended meeting	
<input checked="" type="checkbox"/> Sarah Coppola (9)	* = voting members	
<input checked="" type="checkbox"/> David Warren (10)	13 = voting members for quorum	
Ex-Officio Member	Ex-Officio Member	Env. Health & Safety Member
<input checked="" type="checkbox"/> Tracey Mosier, UWF	<input checked="" type="checkbox"/> Rick Gleason, DEOHS	<input checked="" type="checkbox"/> Katia Harb
<input checked="" type="checkbox"/> Chris Pennington, UWF	<input checked="" type="checkbox"/> Felicia Foster, AGO	<input checked="" type="checkbox"/> Denise Bender
<input checked="" type="checkbox"/> Steve Charvat, UWEM	<input checked="" type="checkbox"/> Nancy Gwin, AGO	<input checked="" type="checkbox"/> Erin McKeown
<input checked="" type="checkbox"/> Barry Morgan, UWEM	<input checked="" type="checkbox"/> Ken Nielsen, Risk Services	<input checked="" type="checkbox"/> Sonia Honeydew
<input type="checkbox"/> Lt. Chris Jaross, UWPD	<input checked="" type="checkbox"/> Susan Wagshul-Golden, UWT	<input checked="" type="checkbox"/> Lorilyn A. H. Ignao
	<input checked="" type="checkbox"/> Allyson Long, UWB	<input type="checkbox"/> Tracy Harvey
		<input checked="" type="checkbox"/> Jenna Gravley
Guest		
<input type="checkbox"/> N/A		

## Agenda

1. **Attendance/Quorum**
2. **Call to Order and Welcome**
3. **Approval of Meeting Minutes**
4. **Vice Chair Election**
5. **COVID-19 Update**
6. **Business, Academic, & Research Continuity (BARC) Plans**
7. **Organizational Group Reports**
8. **Union and Senate Reports**
9. **Ex Officio Reports**
10. **EH&S Annual Report**
11. **EH&S Updates: L&I and General**
12. **Good of the Order**
13. **Adjourn**

*Minutes by Lorilyn Apple H. Ignao*

*The meeting was conducted via Zoom and was recorded.*

**1. Attendance/Quorum**

Sonia Honeydew announced the meeting reached quorum.

**2. Call to Order and Welcome**

Chair Carmen Parisi opened with a water and land acknowledgement. She explained that voting for this session would be determined by indication of opposing or abstaining.

**3. Approval of Meeting Minutes**

Carmen called for approval of February U-Wide meeting minutes. Motion to accept called by Rick Gleason. Alexander Lefort seconded. Alaron Lewis abstained from approving February meeting minutes. Meeting minutes were approved.

**4. Vice Chair Election**

Carmen announced that Liz Kindred has left the university and the committee needs a new Vice Chair. Christine Aker was nominated and she accepted the nomination. Carmen called for more nominations. No more individuals were nominated. Rick motioned to elect Christine. Nigel Horton seconded. No oppositions or abstaining. Christine confirmed acceptance of position.

**5. COVID-19 Update**

Katia Harb presented the March 2022 COVID-19 update. She explained that the University is currently in a transition period where public health risk indicators show that Omicron is subsiding, and state and county policies are shifting. UW is seeing a significant drop in outbreak cases. Rates are falling, but not as quickly as weeks prior. Decrease in numbers of individuals testing and decreasing trends in those testing positive. COVID related hospitalizations are also decreasing. Changes in public health have led to local health departments and the CDC to lift mask mandates in most indoor settings. King and Pierce counties are lifting the mask mandate. UW is keeping a mask mandate until March 28 except in medical facilities and shuttles. Outside of these areas, masks will be optional after March 28. Cases are expected to rise at the beginning of the new

quarter, so masks are encouraged in the first two weeks. UW Athletics events will be aligned with the county policies. Individual departments are not able to set their own masking requirements for different spaces. FAQs to come. Unvaccinated individuals' accommodations are being reviewed and decisions to come. EH&S face mask policy and eating guidelines will be updated on or before March 28.

Sarah Coppola asked who makes decisions about classroom policies and student protections. Katia responded that various groups have been consulted amongst faculty, Executive Office, and medical physicians. Community risk is low currently and emphasis on boosters and voluntary use of masking will continue. Policies will continue to be responsive to community risk levels. Sarah expressed her concerns about underrepresentation of faculty and teachers in the discussions.

Alaron Lewis asked about a shift in eating area restrictions/policies. Katia answered that shifts in updates will be communicated. Rick Gleason asked if he is allowed to offer hybrid format course for those not comfortable coming into classrooms. Katia recommended to work with Dean's Office and instructor specific instructions will be sent out.

CDC community-based guidance is based off community risk levels with the hope of lessening the stress on hospital capacities. King County is basing guidance off these measures. UW COVID-19 Contact Tracing program will be revisited at the end of spring quarter. Washington L&I is also updating COVID rules and relaxing masking requirements with the exception of healthcare and correctional facilities.

## **6. Business, Academic, & Research Continuity (BARC) Plans**

Barry Morgan from Emergency Management team presented on Business, Academic, & Research Continuity Plans. General definition of the plan is to restore functions after disasters. Presentation outlined critical functions. The HuskyReady Program reports about 200 plans are less than 25% complete and most plans have been dormant. Barry asked individuals to go into plans and revise and update with lessons learned from COVID-19 pandemic. Why do departments need a plan? If business is disrupted, UW will experience revenue loss and other damages to operations. Having plans in place is critical. Continuity plan should not be put off to be created during a disaster. Another major need to be considered is hardware and software. Relations with vendors should be reevaluated as well as who has access to business purchasing cards and how to recover data. Roles and responsibilities for individuals should be clearly defined as well as lines of succession. Snow plans are not the same as a holistic continuity plan that requires more detailed plans for alternate workspaces. Plans must address the environmental placement of UW Campuses in the Puget Sound area when considering hazards. Emphasis on continuing to revisit the plan as policies and as vendors change.

Not all individual departments are included in HuskyReady yet. We were offering training for planners and had training in place for more advanced courses and once BARC services resume we will be offering that training once again. Please keep a look out for this training once support resumes. Sonia asked who should be notifying departments that BARC is needed. Steven Charvat answered that notification is top-down, called to increase emphasis and expressed preference for readiness plans to be assigned to people who are knowledgeable and interested in the topic.

## 7. Organizational Group Reports

Carmen introduced Gabby Rivera and David Manley as new members and asked individual HSCs to report important committee information regarding incidents or incident trends, guest speakers, or other interesting topics. She said it is ok if there is nothing new or interesting to report.

**HSC-1:** Sulgi Lotze reported they made DEI updates to their charter; they used U-Wide charter as a guide.

**HSC-2:** Nigel Horton reported that they are currently working on updating charter with hopes to pass this month. Norman Kwasinski, nothing to report.

**HSC-3:** Kurt Oglesby, nothing to report.

**HSC-4:** Christine Aker reported they reviewed their charter and it is currently updated for the term.

**HSC-5:** Ansley Roman, nothing to report.

**HSC-6:** Laura Harrington reported that they currently have one open incident as an unknown type of mosquito was released.

**HSC-7:** Alaron Lewis, nothing to report.

**HSC-8:** Hannah Wilson, nothing to report.

**HSC-9:** Alexander Lefort reported that there have been several different break-ins and vandalism incidents. Two important safety and facilities positions are soon opening. Community has voiced worries over masking policy changes.

**HSC-10:** David Warren reported that elections have been completed with David Zuckerman and David Warren confirmed as well as a proxy.

## 8. Union and Senate Reports

**GPSS:** Gabby Rivera, nothing to report.

**WFSE 1488:** Paula Lukaszek reported that people are asking about masking mandates at the UW.

**SEIU 925:** Ann Aumann contacted Vice President of 925 about how to share information to union members, which include UW Medicine employees. No problem sharing U-Wide minutes and presentations, but HSC-5 meeting minutes beyond UW Medicine may be a bit more problematic.

**UAW 4121:** N/A

## 9. Ex Officio Reports

Carmen discussed the U-Wide potentially adding a couple of new ex officio positions from Transportation Services (TS) and Human Resources (HR). TS previously sent a member in 2018.

Discussion amongst the larger group is necessary. Laura Harrington stated that she believes it is necessary to have TS representation and made a motion to add an ex officio position for them. Rick Gleason seconded. Carmen asked for abstentions or oppositions. None came up. Carmen stated that the motion has passed. Eric Johnson nominated as TS representative by Erin McKeown. Christine Aker seconded.

There was discussion regarding adding an HR ex officio position to serve as advisors, help to provide policies and frameworks related to employee safety, and considerations for labor union contracts. Carmen asked for a motion to include an ex officio from HR. Rick motioned for two HR reps, Christine Aker seconded. One private vote opposed to inviting HR representatives to the U-Wide. Katia will talk with HR about their representation and to find nominees.

Ansley Roman, HSC-5 representative and U-Wide representative, asked about option to include a security ex officio on U-Wide. Sonia mentioned we have UWPD as an ex officio security representative. Ansley stated security and UWPD are different and explained that the difference is UWPD is law enforcement, while UW Medical Security is more focused on policies. EH&S and U-Wide Chairs met later and concluded that there is not an entity who could adequately represent security type issues for personnel at all UW facilities, and instead security concerns or security personnel could be represented at the organizational health and safety committees.

**UW Facilities:** Tracey Mosier, nothing to report. Chris Pennington, nothing to report.

**Emergency Management:** Steven discussed that flooding, drought and smoke are all expected in the next few months. Inclement weather and radiation plans will be revisited. Barry mentioned that on March 25<sup>th</sup>, indoor alert system will be tested. Survey/QR code will be sent out. Reach out to alarm shop if concerned.

**UWPD:** N/A

**DEOHS:** Rick Gleason, nothing to report.

**AGO:** Nancy Gwin, nothing to report.

**Claim Services:** Ken Nielsen, nothing to report.

**UW Tacoma:** Susan Wagshul-Golden, nothing to report.

**UW Bothell:** Allyson Long reported that infrastructure and construction are impacting general functions. They are currently working to get clearer messaging for what is going on. Their committee is now full and are also recruiting evacuation wardens. Emergency coordinator/emergency management duties position opening.

## 10. EH&S Annual Report

Katia presented the EH&S Strategic Plan for FY20-22 and mentioned it will be updated by June 30, for the coming biennium. The Strategic Plan is how we measure and assess health and safety on campus. The goal is to achieve a positive culture of safety, and health and safety compliance. We

hope to see safety fully integrated into our business processes. Safe workplace culture has many factors. All individuals are responsible for overall health and safety of the community. Various groups are involved in creating a safe workplace culture including EH&S, executive leadership, and safety committees.

EH&S is evaluating all of programs and ranking them for risk intelligence and against seven elements of compliance. Twenty programs were not meet goals and were categorized as less compliant. This can be because they are newer/less mature programs, not enough staff resources, unregulated areas, lower risk areas, or combinations. Our FY20-22 department goals were focused on supporting the campus response to COVID-19 and return to onsite work and classes, enhancing our chemical and physical safety in research, implementation of ticketing system, better alignment of our survey programs, and the development of an EH&S Business Plan. We are presently updating our strategy map, goals map, work plans, and staff professional development plans. Sarah asked about campus climate surveys, and Katia mentioned that EH&S participates in one and this is something to think about moving forward.

## 11. EH&S Updates

**L&I:** Erin summarized the L&I cases that are currently open, and later followed up with this report for meeting minutes:

“UWMC Lab Medicine runs a series of COVID-19 testing sites and the one on NE campus in the E4 parking lot was investigated by LNI due to an electrical cord safety concern and the need for fit-testing and training with respirators. LNI closed this inspection without violations as the University addressed these concerns.

We have an open investigation with LNI regarding the UWMC Reproductive Care Clinic at Roosevelt regarding social distancing of nurses, schedulers, and financial counselors.

The University has appealed an LNI investigation regarding respiratory protection at the HMC Anesthesia Care Unit after a COVID-19 outbreak. UW Medicine believes we have addressed the concerns through agreements for enhanced respiratory protection policies via a legal settlement agreement.”

Erin said EH&S will launch an updated Health and Safety Committee training course tomorrow. The course is required for the organizational committee members, and member will be sent an invite. She said the training provides an overview of the University of Washington’s Health and Safety committee structure, your role and responsibilities as a committee member, expectations for member communication, meeting management, and the safety resources available to all members. Training also includes a second module called **Five Why Root Cause Analysis** to help committee members be more aware of how employees and supervisors can prevent accidents and incidents from recurring when they identify correctible root causes and take the appropriate corrective and preventative actions. She said the training displays how root cause analysis works and allows members to practice the Five Whys Technique, and shows members how supervisors document their incident investigations in the Online Accident Reporting System (OARS).”

**General:** Denise announced a new EH&S training course on utility carts. She said EH&S will soon be sending out notices to stakeholders aiming to close the training gap and that EH&S will remain open for feedback.

Sonia asked the chairs of the ten organizational HSCs to begin the annual review of the [UW Accident Prevention Plan](#).

**12. Good of the Order**

Nothing submitted.

**13. Adjourn**

Motion to adjourn meeting, Christine Aker motioned, Chris Pennington seconded.

Meeting adjourned 2:31pm